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03-8-20-6

AGENDA COVER MEMORANDUM

Agenda Date: August 20, 2003
TO: Board of County Commissioners
DEPARTMENT: Management Services
PRESENTED BY: David Suchart, Director
SUBJECT: IN THE MATTER OF AWARD OF BID LCP 2003-05 FOR A CONSTRUCTION CONTRACT FOR LANE COUNTY ADULT CORRECTIONS ROOF REPEPLACEMENT IN THE AMOUNT OF \$148,126

1. Proposed Motion:

MOVE TO ACCEPT BID LCP 2003-05 FOR A CONSTRUCTION CONTRACT FOR LANE COUNTY ADULT CORRECTIONS ROOF REPEPLACEMENT IN THE AMOUNT OF \$148,126

2. Issue/Problem:

Over the past couple of years Lane County Adult Corrections (LCAC) maintenance staff has begun noticing a failure of the south annex roof of the jail. This roof has not been replaced since it was installed during construction of the annex in 1988. The Sheriff's Office requested that the roof be placed on the CIP. This was added and approved in the FY2003 CIP.

3. Discussion:

3.1 Background

A bid for the construction contract for the LCAC replacement was prepared and advertised in the Register-Guard on July 20, 2002, and Daily Journal of Commerce on July 17, 2003 and The Skanner on July 17, 2003. In response to the Invitation for Bid, four bids were received, as listed on the Bid Opening Recap Sheet. All bidders provided the First Tier Subcontractor Disclosure Forms.

3.2 Analysis

All bids were evaluated by Management Services, and by Berry Architects, for conformance to bid specifications and requirements. The bid submitted by Umpqua Roofing, was determined to best meet the bid specifications and had the lowest price.

3.3 Alternatives/Options

- a. Accept the bid from Umpqua Roofing and award contract
- b. Reject bids

3.4 Recommendation

It is recommended that award of bid LCP 2003-05 be made to the low responsive bidder, Umpqua Roofing based on conformance to bid specifications and the lowest price; a contract be signed by the vendor; and the County Administrator be authorized to execute the contract.

4. Implementation/Follow-Up

Following approval of the bid award , a contract will be signed by the vendor and delivered to the County Administrator for execution. A pre-construction meeting with the contractor will also be initiated.

5. Attachments:

- Board Order
- Bidders Proposal
- Bid Opening Recap Sheet

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AWARD OF
BID LCP 2003-05 FOR THE
LCAC ROOF REPLACEMENT
CONSTRUCTION CONTRACT

WHEREAS, at the duly authorized time and place on August 7, 2003, David Suchart, Director of Management Services, under authority of Lane Manual Chapter 21, opened bids on the following:

2003-05 FOR THE LCAC ROOF REPLACEMENT CONSTRUCTION CONTRACT

WHEREAS, all bids were evaluated by Management Services and Berry Architects for conformance to bid specifications; it is hereby

ORDERED that the low responsive bidder, Umpqua Roofing, be awarded a contract; that a construction contract be executed for the base bid amount of \$148,126 in accordance with bid specifications; and that the County Administrator be authorized to sign the contract.

DATED this ____ day of _____, 2003

Peter Sorenson, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 8/12/03 lane county

J. Aidlaw

OFFICE OF LEGAL COUNSEL

IN THE MATTER OF AWARD OF BID LCP 2003-05 FOR THE LCAC ROOF
REPLACEMENT CONSTRUCTION CONTRACT

**SECTION 00410
BID FORM**

THE PROJECT AND THE PARTIES

1.01 TO:

A. Owner

1. LANE COUNTY
2. FACILITIES PLANNING / CIP
3. LANE COUNTY MANAGEMENT SERVICES
4. 125 E. Eighth Ave. Eugene, OR. 97401

1.02 FOR THE FOLLOWING PROJECT:

A. LANE COUNTY - ADULT CORRECTIONS - ROOF REPLACEMENT

1.03 CONTRACT NUMBER 2003-05

1.04 DATE:

A. Bid Closing Date and Time: **August 7, 2003, 4:00 PM.**

B. Bid Opening Date & Time: **August 7, 2003, 4:00 PM.**

1.05 DELIVER BIDS TO

A. Mr. David Suchart, Lane County Management Services Director, Public Services Building/Courthouse, 125 E. Eighth Ave. Eugene, OR 97401.

1.06 PLACE OF BID OPENING

A. Facilities Planning Room, 125 E. Eighth Ave. Eugene, OR 97401.

1.07 SUBMITTED BY: (Bidder to enter name and address)

A. Bidder's Full Name Umpqua Roofing Co., Inc.

1. Address PO Box 22424
2. City, State, Zip Eugene OR 97402-0418
3. Phone 541/302-6850
4. Fax 541/302-6844

B. Type of Organization (check one of the following and insert information requested):

1. a. A Corporation organized and existing under the laws of the State of Oregon.
2. b. A partnership registered under the laws of the State of _____.
3. c. An individual doing business under an assumed name and registered under the laws of the State of _____.

1.08 BASE BID

A. Having examined the site and being familiar with the conditions affecting the work,

we the undersigned, hereby proposes to furnish all material and labor and perform all work hereinafter indicated in strict accordance with drawings and specifications prepared by BERRY ARCHITECTS PC., for the Lump Sum price indicated below.

1. One Hundred forty-eight thousand, one hundred
twenty-six dollars
(\$ 148,126.00), in lawful money of the United States of America.

B. Base Bid work is for all of the work shown on drawings or described in the specifications, to which work may added or from which work may be deleted for the sums stated in Alternate Bids.

1.09 OVERHEAD & PROFIT

A. The above bid prices include all fees, taxes, profit, overhead and similar items.

1.10 The undersigned agrees to be bound by the following documents:

- A. Bid Solicitation
- B. Instructions to Bidders
- C. Bid Bond
- D. First-Tier Subcontractor Disclosure Form
- E. Contractor's Drug Testing Program
- F. Agreement
- G. Performance Bond
- H. General Conditions
- I. Supplementary General Conditions
- J. Drawings and Specifications
- K. Addenda

1.11 SUMMARY OF THE WORK

A. The project consists of the general construction services for the Roof Replacement of the South Annex of the Lane County Adult Corrections facility, located at 101 West 5th Ave. Eugene, OR 97401, for the Lane County Sheriff's Office – Corrections Division. The building roofs (3 involved), have an area of approximately 13,350 total square feet of roof. More specifically, the existing ballasted, single ply roof and all existing insulation has to be demolished and replaced with new tapered insulation and a cap sheet built up roof system. All the existing flashing associated with the re-roofing will be removed and replaced with new galvanized iron sheet metal, except existing embedded reglets.

1.12 CONTRACT TIME OF COMPLETION

A. The undersigned agrees, if awarded the contract, to substantially complete the work within 50 consecutive calendar days following receipt of the official Notice To Proceed letter. (Bidder to enter number of days.)

1.13 UNIT PRICES

A. NONE

1.14 ADDENDA

A. The undersigned acknowledges that the following Addenda have been received during the bid period. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # 1 Dated Aug 1, 2005.
2. Addendum # _____ Dated _____.

1.15 RESIDENT BIDDER

A. The undersigned certifies that they are / are not _____ (check one) a RESIDENT BIDDER of the State of Oregon, as defined in ORS 279.029.

1.16 CONSTRUCTION CONTRACTORS BOARD

A. The Undersigned certifies that they are in compliance with requirements for construction contractors or landscape contractors and are registered and bonded with the Construction Contractors Board or licensed by the Landscape Contractors Board as follows:

1. Registration No. 51465 Expiration Date 10/06/04

1.17 BID SECURITY

A. Accompanying herewith is Bid Security Payable to Lane County Department of Management Services, which is not less than ten (10) percent of the total amount of the Base Bid, plus additive Alternates if any.

1.18 CONTRACT & BOND

A. The undersigned agrees, if awarded the contract, to execute and deliver to the Owner within Ten (10) days after receiving the contract forms an Agreement and a satisfactory Performance and Labor and Material Payment Bond in an amount equal to one hundred (100) percent of the contract sum, and to deliver to the Owner the required Certificates of Insurance.

B. The surety requested to issue the Performance and Payment Bond will be:

C. Name and address of Surety Company:

1. Name: Developers Surety and Indemnity Co.
2. Address: Po Box 19725
3. City/State: Irvine, CA 92623

D. Agent Name/Phone: Willis - Larry Buck 687-2222

1.19 NON-COLLUSION

A. The undersigned certifies that:

1. This bid has been arrived at independently and is being submitted without collusion with any other vendor of materials, supplies, equipment or services to limit independent bidding or competition, and
2. The contents of this bid have not been communicated by the undersigned or its employees or agents to any person not an employee or agent of the undersigned or its surety on any bond furnished with the bid, and will not be communicated to such person prior to the official opening of the bid.

1.20 BID SECURITY FORFEITURE

A. The Undersigned further agrees that the Bid Security accompanying this bid is left in escrow with the Owner; that the amount thereof is the measure of liquidated damages which the Owner will sustain by the failure of the undersigned to execute and deliver the above named Agreement, Performance and Payment Bond, and Insurance Certificate, and that if the undersigned defaults in either executing the Agreement or providing a Performance and Payment Bond, or an Insurance Certificate, within ten (10) days after receiving the contract forms, then the full value of the Bid Security may become the property of the Owner at the Owner's option; but if the bid is not accepted within sixty (60) days of the time set for the opening of bids or if the undersigned executes and timely delivers said Agreement and Performance and Payment Bond, and the Insurance Certificate, the Bid Security shall be returned.

1.21 OWNER'S RIGHTS

A. The Owner reserves the right to reject any or all bids and waive all informalities in the bids or procedures.

1.22 WAGE RATES

A. The Undersigned agrees, if awarded a contract, that they will comply with the provisions of ORS 279.350 or 40 U.S.C 276a as applicable, pertaining to the payment of the prevailing rates of wage.

1.23 NON-DISCRIMINATION CERTIFICATION

A. The Undersigned certifies that they have not discriminated against minority, women, or small business enterprises in obtaining any required subcontract.

1.24 LIQUIDATED DAMAGES

A. The Undersigned acknowledges the liquidated damages provision included in the Supplementary General Conditions attached in the Project Manual.

1.25 BIDDERS CERTIFICATION

A. By signing below Bidder hereby certifies that s/he:

1. Is an equal opportunity employer, and has not discriminated against any minority, women, or emerging small business enterprise in obtaining any required subcontracts;
2. Has an employee drug-testing program in place; and
3. That to the best of the Bidder's knowledge s/he is in compliance with all Oregon tax laws described in ORS 305.380(4).

1.26 BID FORM SUPPLEMENTS

A. We agree to submit the following Supplement to Bid Forms within 4 hours after submission of this bid for additional bid information:

1. **Section 00350 - FIRST TIER SUBCONTRACTOR DISCLOSURE FORM**
(submitted after the bid form as directed in the Instructions to Bidders 00200 and Supplementary Instructions to Bidders 00201)

1.27 BID FORM SIGNATURE(S)

A. Name of Firm: Umpqua Roofing Co., Inc.

B. Address of Firm: PO Box 22424

C. City, State, Zip Code: Eugene OR 97402-0418

D. By: [Signature] (if bid is by a partnership, then one of the partners must sign the bid)

E. Type or Print Name: Robert M. Tidrick, President

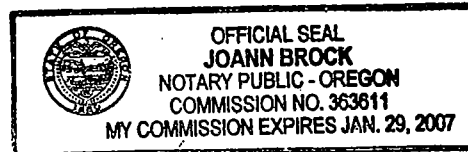
F. If Corporation, Attest: [Signature] (Signed by Secretary of the Corporation)

G. Type or Print Name: _____

H. Subscribed and sworn to before me on the 7th day of August, 2003 (year)

I. [Signature]

J. _____



K. Notary Public for the State of Oregon. My commission expires:
1-29-07

1.28 If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF SECTION 00410

LANE COUNTY CORRECTIONS – ROOF REPLACEMENT

BID OPENING August 7, 2003 4:00 PM

BIDDERS	PRE BID CONF.	BID FORM	BID BOND	ADDEND . NO. 1	1ST TIER SUBCONTR	BASE BID	COMMENTS
UMPQUA ROOFING EUGENE, OREGON	X	X	X	X	Elite Sheet Metal	148,126	50 days
SNYDER ROOFING TIGARD, OREGON	X	X	X	X	Pioneer Sheet Metal Morris Kielty	181,333	
ANDERSON ROOFING SALEM, OREGON	X	X	X	X	Smith Sheet Metal	172,324	
GRIFFITH ROOFING BEAVERTON, OREGON	X	X	X	X	Pioneer Sheet Metal	171,449	

